**Date: September 29, 2021**

**Present:** Kim Varieur (K), Bonnie Mulkeen (1), Sarah Wilson (2), Liz Strauch (3), Lisa Rushing (4), Greg Williams (5), Angela Stephens (TA), Keith Koteles (Special Area), Laura Gaddy (Admin.), Harvey Bagshaw (Admin.), Courtney Luce (Admin.), Jessica Henning (Parent), Eric Grieser(Parent)

**Absent:** Natalie Marinelli (Support Staff), Janet Kamenick (Parent)

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| **TOPIC** | **PRESENTER** | **NOTES** |
| Welcome and Introductions | Gaddy | The meeting started at 2:35pm. The meeting opened with introductions. Mrs. Gaddy shared the role of the Site Based committee and thanked everyone for their participation.  |
| Roles for the 21-22 year | Gaddy | Bonnie Mulkeen will continue as Chairperson and Kim Varieur will serve as Co-Chair. Lisa Rushing will be our Secretary and keep the minutes for each meeting.  |
| Calendar Feedback | Gaddy | Mrs. Gaddy shared that UCPS has asked for input on the 2022-2023 academic calendar. The provided memo listed past considerations for priorities in the development of the calendar. The memo also shared the North Carolina calendar laws/requirements. The team worked to prioritize calendar considerations. Mrs. Gaddy will submit our feedback. |
| Terrific Kids | Varieur | The team discussed how to organize the Terrific Kids program this year. Mrs. Gaddy shared how Terrific Kids worked pre-Covid and how it was done virtually during Covid last year. The first celebration is on the calendar for November 4th. A morning celebration is no longer an option due to our new school hours but we want parents to be involved. Sarah Wilson shared the idea of recording a video message for each student so that it could be shared with family members and so that students could watch it as many times as they want. Greg Williams asked if this topic could be taken back to their PLCs for other ideas. Lisa Rushing shared the suggestion to do it as a whole class celebration (i.e. celebrate the TK student and provide a ZOOM link to the parent). Courtney Luce shared that at her previous school, it was done in individual classrooms and an admin. team member was present to help celebrate. Each celebration was recorded and shared with families as a keepsake. Parent reps. shared that they feel parents would support any plan as long as parents could be a part of the celebration. PLCs will discuss and get feedback from their teams by the end of next week (October 11th ) so we can make a school wide decision. PLCs will share their feedback with the Site Base team via a GoogleDoc.  |
| Staff Concerns | Mulkeen | None at this time. |
| Parent Concerns | Mulkeen | None at this time.  |
| Next Meeting |  | October 27th at 2:30 pm.A calendar with dates for the year will be sent out to each member this afternoon. |